

CITY OF SALEM

BOARDS AND COMMISSIONS

For additional information and current openings go to the City of Salem's web page at www.cityofsalem.net/CityCouncil/BoardsAndCommissions or call the Mayor's office at 503-588-6159.

AIRPORT ADVISORY COMMITTEE

The Airport Advisory Commission advises the Council on all airport matters. Meetings are held on the third Wednesday of each month at 6:00 p.m.

Contact person: Alan Alexander at 503-589-2057

BOARD OF ETHICS

The Board of Ethics receives and initiates complaints concerning violations of the Code of Ethics; investigates complaints and transmits findings to appropriate authorities of officers; and renders advisory opinions and prepares revisions to the Code. This Board meets only as needed.

Contact person: Connie Munnell at 503-588-6162

CITIZEN ADVISORY TRAFFIC COMMISSION

The Citizens Advisory Traffic Commission makes recommendations to the City Council in the area of traffic movement and safety. Commission members meet as needed, usually on a Thursday beginning at 7:00 a.m.

Contact person: Dave Kinney at 503-588-6211

CITIZEN BUDGET COMMITTEE

The Citizen Budget Committee consists of the entire City Council and nine citizen members appointed by the Council, who examine, analyze and recommend a budget to the Council. This committee is active for about six weeks in April and May of each year, with occasional meetings held throughout the year. Members participate in the budget hearings on Wednesdays of each week during this period. The hearings begin at 6:30 p.m.

Contact person: Debra Neville at 503-588-6049

CIVIL SERVICE COMMISSION

The Civil Service Commission administers the Civil Service system for employees of fire services. This Commission meets only as needed.

Contact person: Connie Munnell at 503-588-6162

COMMUNITY POLICE REVIEW BOARD

The Community Police Review Board is to review unresolved complaints against members of the Salem Police Department. It consists of seven members and two alternate members. The Board is advisory to the City Manager and reports its findings to the City Manager, with a concurrent copy to the City Council. In addition to hearing unresolved complaints, the Board may also: 1) review and advise on Salem Police Department policy and procedure; 2) review and analyze complaint summaries and trends of the department; and 3) refer issues to the Chief of Police. The Community Police Review Board meets only as needed. Board Hearings are held as cases are filed with the Board.

Contact person: Kacey Duncan at 503-588-6255

CULTURAL & TOURISM PROMOTIONAL ADVISORY BOARD

The Salem Cultural and Tourism Promotion Advisory Board advises the City Council on matters pertaining to the use of the transient occupancy tax, cultural activities and convention/tourism business in Salem.

The Salem Cultural and Tourism Promotion Advisory Board, encourages development of a unified approach to the promotion of Salem; recommending an annual budget to implement such activities; and reviewing and making recommendations on the performance of contractors funded by the transient occupancy tax.

The board advises the City Council on programs and issues affecting the promotion of Salem, particularly in the area of cultural amenities and tourism. The board's functions shall include advice and/or recommendations on:

- Allocation of transient occupancy tax
- Request for proposals (RFPs) for services necessary for the development and promotion of conventions and tourism
- Coordination of activities with other public and private organizations including all recipients of transient occupancy tax, involved in the promotion of Salem and/or the enhancement of the quality of life in Salem
- Review and comment on all quarterly/mid-year/annual reports filed with the city recipients of transient occupancy tax
- Conduct of such other related functions as may be deemed necessary or beneficial to promote convention and tourism business in the City of Salem

The Salem Cultural and Tourism Promotion Advisory Board meets at 5:30 p.m. on the second Tuesday of each month. Members of the public are encouraged to attend.

Contact person: Kelley Jacobs at 503-588-6258

DOWNTOWN ADVISORY COMMITTEE

The Downtown Advisory Board (DAB) advises the Agency Board on matters related to the Riverfront Downtown Urban Renewal Area and its tax increment fund allocations and advises City Council on matters related to the Downtown Parking District and the Parking Fund. The Downtown Advisory Board meets the fourth Thursday, at noon.

Contact person: Sheri Wahrgren, (503) 588-6178

HISTORIC LANDMARKS COMMISSION

The Historic Landmarks Commission advises the Council on matters pertaining to historic sites and structures in Salem; administers the Historic Preservation Ordinance; assists property owners in preservations of such structures. Meetings are held the fourth Thursday of each month at 5:30 p.m. The Commission also meets as needed to conduct alteration reviews or other business.

Contact person: Deb Meaghers (503) 588-6173

HOUSING & URBAN DEVELOPMENT COMMITTEE

The Committee recommends City Council on funding projects with CDBG and HOME funds. These funds are allocated to the City through the US Department of Housing and Urban Development to benefit low income communities. Meetings are held the second Wednesday of each month at 5:00pm.

Contact person: Rena Peck, (503) 588-6178

NORTH GATEWAY REDEVELOPMENT ADVISORY BOARD

The North Gateway Redevelopment Advisory Board advises the City Council on conservation, rehabilitation and redevelopment matters within the North Gateway Renewal project area. Meetings are held the first Thursday of each month at 7:00 a.m.

Contact person: Jill Corcoran at (503) 588-6178

SALEM HUMAN RIGHTS AND RELATIONS ADVISORY COMMISSION

The Human Rights and Relations Advisory Commission advises the City Council on human rights issues. This Board aids all persons, particularly minorities and handicapped persons, by hearing and resolving discrimination complaints and by promoting racial harmony. Meetings are held the second Tuesday of each month at 6:30 p.m. Special Complaints Hearings are held as cases are filed with the Commission.

Marilyn Johnston, (503) 540-2371

SALEM HOUSING ADVISORY COMMISSION

The Salem Housing Advisory Committee advises the City Council and Salem Housing Authority on housing goals and policies, including low and moderate income housing needs, housing assistance programs and Housing Authority budgets. Meetings are held the last Wednesday of each month at noon.

Contact person: Jerry Croft, (503) 588-6452

SALEM PARKS & RECREATION ADVISORY BOARD

One member shall be chosen to represent the Salem School District. Members shall be chosen from among such persons concerned with and interested in the development of public parks and playgrounds and like public places in the city. Members shall be residents of or have their places of business in the City of Salem.

Contact person: Keith Kever, (503) 588-6383

SALEM PLANNING COMMISSION

The Salem Planning Commission acts as an advisory commission to the City Council with a broad scope of concern in promoting the growth and orderly development of the City of Salem. Meetings are held the first and third Tuesday of each month at 5:30 p.m.

Contact person: Glenn Gross, (503) 588-6173

SALEM PUBLIC LIBRARY ADVISORY BOARD

The Salem Public Library Advisory Board acts in an advisory capacity to the Council on the operation of the City Library. Meetings are held the second Wednesday of each month at 7:00 p.m.

Contact person: Sonya Somerville, (503) 588-6083

SALEM SENIOR CENTER ADVISORY COMMISSION

The Senior Center Advisory Commission serves as an advisory commission to the City Council and Salem Senior Center Staff in matters related to the operations of the Salem Senior Center. Meetings are held the first Tuesday of each month at 9:00 a.m.

Contact person: Marilyn Daily, (503) 588-6303

SOCIAL SERVICES ADVISORY BOARD

The Salem Social Service Advisory Board advises the Council on social service needs and programs, and monitors ongoing social service programs. Meetings are held the third Monday of each month at 5:15 p.m.

Contact person: Toni Payseno (503) 588-6178

WEST SALEM REDEVELOPMENT ADVISORY BOARD

The West Salem Redevelopment Advisory Board advises the Council on conservation, rehabilitation, and redevelopment matters within the West Salem Urban Growth Renewal Area. Meetings are held quarterly, generally in March, June, September, and December.

Contact person: Annie Gorski, (503) 588-6178